

PROJECT DETAILS:

- Accounting, Tax and Business Consulting Services Firm
- Origin Site: 7,500 SF - Clearwater, FL
- Destination Site: 10,500 SF - Oldsmar, FL
- 45 Full-time Employees
- Timeframe: March 2016 - January 2017



PROJECT SCOPE:

- TI Construction Oversight
- Internet & Voice Service
- Phone System Upgrade
- Furniture Procurement and Relocation
- Data Cabling & Patch Panels
- Badge Access System
- Camera System
- Alarm System
- Server and Rack Relocation
- Hardware Procurement
- A/V – Lobby, Conference Room & IT Department
- Move Management
- Interior and Exterior Signage
- Full Suite of Office Services Transfer
- Origin Site Decommissioning

PROJECT HIGHLIGHTS:

Reduced Burden

- 132 Hours of Project Management Services
- 36 Hours of Onsite Vendor Supervision
- Coordinated the Packing of Contents, Breakdown and Relocation of Furniture, and Subsequent Move Event
- Sourced and Evaluated Competitive Pricing from Multiple Vendors for Each of the Following Work Packages: Furniture, Move Services, Phone System Upgrade, Low Voltage Cabling and Components, Cameras System, Alarm System and Signage

Cost Reduction

- Captured and Corrected Approximately \$4,000 in Low Voltage Cabling Overages

CLIENT TESTIMONIAL:

“Your expertise in obtaining competitive prices substantially reduced the cost of our relocation.”